

EMPLOYMENT APPLICATION

Manalapan Township Police Department
120 Route 522
Manalapan, NJ 07726

Clear Entire Form



Please print

Position applied for Application date

Name
LAST FIRST MIDDLE

Date of Birth Social Security Number - -

Address
STREET CITY STATE ZIP

Home Phone Cellular/Other

E-Mail Address

Drivers License number/State

Would you accept full time work? ☐ Yes ☐ No Would you accept part time work? ☐ Yes ☐ No

On what date would you be available for work?

If necessary, best time to contact you? : ☐ A.M. ☐ P.M. ☐ Home ☐ Cellular

How were you referred to our Department?

Are you legally eligible for employment in the United States? (If yes, proof is required if hired.) Label Field
☐ Yes ☐ No

Have you submitted an application here before? ☐ Yes ☐ No If yes, please give date(s) and position(s):

Have you ever been employed by Manalapan Township before? ☐ Yes ☐ No

If yes, please give date(s):

If they have been explained to you, are you able to meet the attendance requirements of the position?

☐ Yes ☐ No ☐ N/A

EMPLOYMENT EXPERIENCE

Place an X by the employer(s) you DO NOT want us to contact. List your most recent employer first.

☐ Employer

Contact name E-Mail

Address

Job title Contact phone

Dates employed from

Work performed

Reason for Leaving

What did you like most about this position?

What were the things you liked least about the position?

☐ Employer

Contact name E-Mail

Address

Job title Contact phone

Dates employed from

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Employment Experience

Explain any gaps in your employment, other than those due to personal illness, injury or disability

Have you ever been fired or asked to resign from a job? ☐ Yes ☐ No

If yes, please explain:

Education Background

High School

Address

Course of study

Did you graduate? ☐ Yes ☐ No Degree or Diploma?

College

Address

Course of study

Did you graduate? ☐ Yes ☐ No Degree or Diploma?

Graduate School

Address

Course of study

Did you graduate? ☐ Yes ☐ No Degree or Diploma?

Vocational Training/Other

Address

Course of study

Did you graduate? ☐ Yes ☐ No Degree or Diploma?

Continuing Education

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Special Training or Skills

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References

Reference #1

Name Title
Relationship to you Telephone
E-mail Years Known

Reference #2

Name Title
Relationship to you Telephone
E-mail Years Known

Reference #3

Name Title
Relationship to you Telephone
E-mail Years Known

The minimum qualification requires that you possess an Associate Degree or 60 college credits.

☐ Yes ☐ No

By law, police officers are required to be either a citizen or a naturalized citizen of the United States. Do you meet this requirement?

☐ Yes ☐ No

Are you able to perform the “essential functions” of the job for which you are applying (with or without reasonable accommodation)? NOTE: This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage, to the extent permitted by law.

☐ Yes ☐ No ☐ Need more information about the job's “essential functions” to respond

I certify that answers given herein are true and complete. In the event of further consideration for employment, I understand that false or misleading information given in this application or subsequent applications or interviews may result in discharge. I understand also that I am required to abide by all personnel rules and regulations of the Township of Manalapan.

Signature

Date

Automatic Disqualifiers for employment

As part of the Background Investigation and the Hiring process for the Manalapan Township Police Department, there are certain automatic disqualifiers which will result in the termination of the hiring process. This list includes the following

1. If you were ever convicted of an indictable offense or are presently under indictable conviction Expungement.
2. A conviction of any offense involving Domestic Violence.
3. A conviction of any offense involving public office, position or employment (IE, school board, township committee, etc)
4. If you were adjudicated by a court or found by an employer to have violated any person's civil rights.
5. If you are currently on probation or have ever been on probation at any time within the last 12 months in this State or any other State.
6. If you have been convicted of driving while intoxicated two times or once within five years in this State or any other State.
7. If your driving privilege is currently revoked or suspended in New Jersey or in any other State.
8. If you were dishonorably discharged from any branch of military service or law enforcement agency.
9. If you have ever renounced your United States Citizenship.
10. If you are currently subject to a final domestic violence restraining order.
11. If you were terminated or asked to resign from a public office, position, or government employment for misconduct involving such public office, position or employment.
12. If you have ever sold, manufactured or distributed an illegal drug to another person in your life.
13. If you ever engaged in the unauthorized usage of any illegal drug while employed in a position of public trust.

I certify and attest that none of the aforementioned disqualifiers apply to me.

Signature of applicant

Updated 2023

Demographic Survey

This survey is being conducted to ascertain the gender, race, and ethnicity to ensure that the recruiting efforts of this agency are in furtherance of the goal that our law enforcement officers reflect the diversity of the population of the community we are charged with protecting. Completion of this survey is optional and no employment decisions will be based upon the information included on the survey. This is an anonymous survey and this sheet will be separated from the application to be utilized for demographic study and reporting only.

Race:

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ Two or more races
- ☐ Other

Ethnicity:

- ☐ Hispanic or Latino
- ☐ Non-Hispanic or Latino

Gender:

- ☐ Female
- ☐ Male
- ☐ X or Non-Binary

Sexual Orientation (For applicant reporting only):

Do you identify as LGBTQ+? ☐ Yes ☐ No

This sheet is for demographic and reporting purposes and will be separated from the application at the time the application is submitted to the township

EQUAL OPPORTUNITY EMPLOYER

WWW.MANALAPANPOLICE.ORG